

CROSSROADS FEST 2013



Brought to you by:

CRAFT AND CHAMBER MEMBER EXPO

We welcome you to participate in our 2nd Annual Craft and Chamber Member Expo at Crossroads Fest.

OUTDOOR Date: August 3, 2013 Set Up: 9am-11:30am. Show hours: Sat.12-6

Space size is 10 x 10 within a TENTED AREA. You must supply your own table, chairs and/or display items. Applications must be received no later than July 20, 2013 or until all spaces are filled. All exhibitors must keep their booths open from 12-6pm. Any vendors leaving early will not be invited to return to subsequent events.

Fee: \$50 per space- Standard Location, \$75 per space -Premium Location. Purchase of multiple adjacent spaces is allowed – up to 3.

Participation is open to Crafters of HANDMADE items and Chamber Member Businesses only. Crafters must submit photos of the items they propose to offer with their application. Home Party/Direct Sales businesses may be represented by only ONE sales rep/team and must be members in good standing of the Shorewood Area Chamber of Commerce. Booth assignment in the case of multiple applicants in the same business sector will be based on submission date of application.

Booth numbers will be assigned on a first come/first served basis by the Chamber to allow for the greatest variety of business mix possible. (No Bank next to another Bank, etc.) All Vendors will be notified in writing of their booth assignment no later than July 25, 2013. Any further instructions regarding load in of items will be included in that notification.

Make checks payable to SHOREWOOD AREA CHAMBER OF COMMERCE. Checks will be returned if not correctly completed and your spot in line of preference will be lost. Completely fill out **BOTH PAGES** of the application and mail with entry fee and a **self-addressed stamped envelope** to **SHOREWOOD AREA CHAMBER OF COMMERCE, Craft Fair Committee, One Town Center, Suite #103, Shorewood IL 60404** For more information, call 815-725-2900.

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Exhibitor hereby covenants and agrees to protect, indemnify, save and keep harmless Shorewood Area Chamber of Commerce, its agents and/or employees against and from all claims, losses, costs, damages, or expenses of any kind or nature, whatsoever arising out of or from (i) any accident or occurrence in, on, or at the Craft & Vendor Show locations; and (ii) any act or omission of Exhibitors, its employees, servants, agents and/or invitees, (iii) any act of terrorism or any act of God. All Exhibitor personal property of any kind or description which may be at any time on the Craft & Vendor Show premises shall be there at Exhibitors sole risk and the organizer shall not be liable for any damages to said property caused in any manner whatsoever. Exhibitor guarantees and warrants to Shorewood Area Chamber of Commerce that each item it places in the show for sale are legal to be sold in Will County, State of Illinois and that any applicable sales taxes are for the account of the Vendor. Exhibitor agrees to follow all rules and regulations promulgated by Shorewood Area Chamber of Commerce

Signature _____ Date _____

EVENT GUIDELINES

- Obey all posted parking signs, this includes handicapped parking spaces during load in and load out. No vehicles are allowed to be parked in immediate proximity to your booth at any time.
- Tent area will NOT be adjacent to parking. No assistance in bringing items to and from your vehicle is available. Vendors arriving after designated load in times or breaking down their booths prior to designated take down times will be required to be prepared to transport your items to your vehicle.
- We supply space only, you need to bring everything you need for your booth including your table and chairs.
- All products displayed for sale are the property of the seller. Any Sales Taxes legally required must be submitted by the seller.
- No early takedowns.
- NO electricity is available in vendor area.
- Exhibitors must properly dispose of all garbage after takedown.
- No photographing of other exhibitors products or booths allowed.
- No posting of sale signs. Last Chance signs 30 minutes prior to close is an exception from this rule.
- Events such as contests, drawings or give-aways may be conducted within your designated booth space. However, please do not encroach upon other vendors areas, spill over into the common area or play music such as to disturb the smooth administration of your neighbors booths.

Please be courteous and respectful to all customers, fellow exhibitors, and event staff.

Initial Acknowledgement of Rules

PLEASE PRINT ALL FURTHER INFORMATION

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Phone Eve. _____

Type of Craft _____ E Mail _____

PLEASE LIST MAJOR TYPES OF ITEMS YOU WILL BE BRINGING ON A SEPARATE SHEET AND ATTACH WITH THIS APPLICATION ALONG WITH YOUR PHOTOGRAPHS

of STANDARD spaces @ \$55 ea. _____

of PREMIUM spaces @ \$75 ea _____

License Plate car #1 _____

Show Date: Crossroads Fest 2013, Saturday August 3, 2013

Applications Accepted until July 20, 2013 or until all spaces filled. Notification of booth assignment no later than July 25, 2013.

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For Office Use Only: Sp. # _____ Ck# _____ Amt _____

Date _____

Date Recd _____ Date ent. _____ Acc. Sent _____